



City of Westminster

Committee Agenda

Title:

Communities, City Management and Air Quality Policy and Scrutiny Committee

Meeting Date:

Tuesday 25th April, 2023

Time:

6.30 pm

Venue:

Rooms 18.01 & 18.03, 18th Floor, 64 Victoria Street, London, SW1E 6QP

Members:

Councillors:

Jason Williams (Chair)
Melvyn Caplan
Laila Cunningham
Iman Less

Mark Shearer
James Small-Edwards
Judith Southern



Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.

**If you require any further information, please contact the Committee Officer, Francis Dwan, Policy and Scrutiny Advisor. Email: fdwan@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Governance and Councillor Liaison in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of the Committee's previous meeting held on 6th March 2023.

(Pages 5 - 10)

4. PORTFOLIO UPDATE - CABINET MEMBER FOR COMMUNITIES AND PUBLIC PROTECTION

To receive an update from the Cabinet Member for Communities and Public Protection, Councillor Aicha Less.

(Pages 11 - 14)

5. PORTFOLIO UPDATE - CABINET MEMBER FOR CITY MANAGEMENT AND AIR QUALITY

To receive an update from the Cabinet Member for City Management and Air Quality, Councillor Paul Dimoldenberg.

(Pages 15 - 20)

6. WASTE ACTION SQUAD

To receive an update on the Waste Action Squad and their output since inception.

(Pages 21 - 34)

7. WORK PROGRAMME REPORT

To discuss and shape the Committee's work programme for the municipal year 2023/24.

(Pages 35 - 46)

8. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following items of business because they involve the likely disclosure of exempt information on the grounds shown below and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda Item No	Ground	Para of Part 1 of Schedule 12A of the Act
9	Financial information	3

9. WASTE SERVICE CONTRACTS

To consider recommendations for the award of waste, recycling and street cleansing contract(s).

(Pages 47 - 64)

Stuart Love
Chief Executive
14th April 2023

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CITY OF WESTMINSTER

MINUTES

Communities, City Management and Air Quality Policy and Scrutiny Committee

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Communities, City Management and Air Quality Policy and Scrutiny Committee** held on **Monday 6th March, 2023**, Rooms 18.01 & 18.03, 18th Floor, 64 Victoria Street, London, SW1E 6QP.

Members Present: Councillors Jason Williams (Chair), Melvyn Caplan, Laila Cunningham, Iman Less, Mark Shearer, James Small-Edwards and Judith Southern.

Also Present: Councillors: Paul Dimoldenberg (Cabinet Member for City Management and Air Quality) and Aicha Less (Cabinet Member for Communities and public protection) Officers: Nicky Crouch (Director of Public Protection and Licensing), Francis Dwan (Policy and Scrutiny Advisor), Amy Jones (Director of Environment), Tiffany Lymn (Head of Residential and Community Safety), Phil Robson (Head of Operations) and Serena Simon (Director of Communities).

1 MEMBERSHIP

1.1 There were no changes to the Membership.

2 DECLARATIONS OF INTEREST

2.1 During the meeting, once Thames Water had been brought up, Councillor Shearer declared that the Thames Water Foundation has provided funding to a children's environmental campaign that he runs and as a result he would recuse himself from discussions regarding them.

2.2 There were no other declarations of interest.

3 MINUTES

3.1 The Committee approved the minutes of its meeting held 12th December 2022.

3.2 RESOLVED

That the minutes of the meeting held on 12th December 2022 be signed by the Chair as a correct record of proceedings.

4 PORTFOLIO UPDATE - CABINET MEMBER FOR COMMUNITIES AND PUBLIC PROTECTION

4.1 The Committee received an update from Councillor Aicha Less, Cabinet Member for Communities and Public Protection, on priorities for the portfolio and any updates that have arisen. The Cabinet Member then responded to questions on the following topics:

- Pedicabs: The Council's work on managing and licensing them and the latest on central Government legislative change.
- Maida Hill Markets: information on the strategic leadership group and the level of councillor engagement sought to date.
- Safe-haven scheme: Members asked for more detail on the scheme and how to get involved.
- External approach to equalities: understanding the staffing targets and importance of representation amongst all levels of the organisation, particularly in the leadership of the Council.
- Street Entertainment Policy: understanding planned councillor involvement.
- Community Alliance: questioning the purpose and impact this is hoped to have. A further explanation was requested as an action.
- Community Investment Strategy: detail on how the strategy will be measured in terms of Key Performance Indicators, this was marked as an action.
- CCTV and working with the Police: information on the plans and basis for CCTV and management of 'hotspots' identified by the police. Within this question Members raised the importance of appropriate communication between the Police, the Council and Members.
- Restructuring of Public Protection and Licensing (PPL): Members asked what was happening and how a planned restructure can have "no financial implications" as published. In follow-up, Members asked on what this restructure might mean for City Inspectors, the hours they can work and their shift patterns.

4.2 Actions

1. On the Maida Hill Market/strategic leadership group, Councillor Less to confirm the degree to which Members can be involved, particularly Maida Vale Councillors, and how this can be done.
2. On Busking and Street Entertainment 'targeted engagement exercise', Councillor Less to provide an explanation as to why Councillors were not informed and to comment on whether there would be a commitment to inform of changes and consultation going forward.
3. On Community Investment Strategy, Members requested a breakdown of how it will be measured as a success in terms of KPIs.
4. On the Community Alliance, Members requested a greater in-depth explanation of exactly what it is and the purpose it is set to serve.

5 **PORTFOLIO UPDATE - CABINET MEMBER FOR CITY MANAGEMENT AND AIR QUALITY**

- 5.1 The Committee received an update from Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality, on priorities for the portfolio and any updates that have arisen. The Cabinet Member updated the Committee of his meeting with Thames, questioning some of the claims about the number of residents Thames Water stated it had reached out to. The Cabinet Member also committed to providing Members of the Committee with the slides Thames Water had shared, which was marked as an action. The Cabinet Member then responded to questions on the following topics:
- Bulk Waste Collection: detail on the level of bulk waste collected and more information on how the service is advertised to residents.
 - Thames Water: a reaction to Thames Water's approach to protecting residents and their efforts with regards to a 'resident forum'.
 - Highway Inspector intervention levels: whether the threshold had changed and if inspectors had more discretion than previously.
 - Geo-fencing of dockless bikes: understanding why some providers do and others do not and whether the Council could weigh in on the matter.
 - Park Lane Cycle Route: the Cabinet Member was invited to spend an afternoon/evening around the park lane cycle route to experience the issues faced by motorists.

- Waste Action Squad: feedback from engagement and timeline for the action plan.
- School Streets: understanding the low level of 'Penalty Charge Notices' issued.
- Dumping hotspots CCTV trial: the degree to which cameras were having an effect, how locations were identified for the trial scheme and whether this method would be applied to other anti-social behaviour cameras may help prevent.
- Snow and ice removals: the Council's preparedness in the event of extreme weather.
- Dockless/E-Bikes: the basis for determining whether they are dangerous and whether they need to be removed by the Council. In follow-up Members asked how the Council can make it easier to report those in breach.
- E-scooters and dockless scooters: understanding their provision and council powers to deal with them.
- Provision of restrooms in premises: understanding why some premises are allowed to exist without the need for any conveniences, neither for staff nor customers.

5.2 Actions

1. The Cabinet Member offered to provide the slides Thames Water presented to him to all Members of the Committee.
2. Bulk waste collection: Members requested statistics on how bulk waste collection was going and more information on how the programme is being advertised to residents.
3. Waste Action Squad: Ward Councillors are to receive intelligence relating to their ward as well as a detailed action plan once ready.
4. School Streets: Members asked for direct Councillor engagement prior to future roll-out or changes to the programme.
5. Dockless Bikes: Members provided feedback on the user experience of some bike providers who are able to 'geo-fence' where the bikes can be stopped. Members suggested that companies not doing this, can easily incorporate this. It was suggested that officers look into this when negotiating going forward.

6 FOOD SAFETY AND RATINGS

6.1 The Committee received an update from the Council's Head of Residential and Consumer Safety, Tiffany Lymn on a breakdown of the food safety service in Westminster. The Cabinet Member, with Tiffany's support, then responded to questions on the following topics:

- Prevalence of lower rated establishments in Maida Vale and Church Street: Members asked whether these areas were subject to particular focus and enforcement.
- Displaying certificates: the legal requirements in terms of showing a premises rating on the shop window.
- Counterfeit food: what the powers were to enforce and seize and whether these powers were sufficient.
- Outcomes: what happens when an area is identified with numerous low, or less than perfect, establishments concentrated in a particular area.
- Sanctions: whether there was felt to be enough power to catch and deal with bad premises and given the scale of Westminster's size whether resourcing was sufficient.
- Procedure for new businesses: how long a new premise could operate before inspection and initial certification.

7 WORK PROGRAMME REPORT

7.1 The Work Programme was discussed, and Members were informed that the Work Plan for the next municipal year will be published as part of the papers for the next Committee. In discussion, Members asked to be provided with initial proposals for the next year for comment, this was noted as an action.

7.2 Actions

1. Circulate early drafts of the Work Plan for the next municipal year for Member comment, prior to publication in next Committee's papers.

There was no other business and the Meeting ended at 19.54.

CHAIR: _____

DATE _____

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Communities, City Management and Air Quality Policy and Scrutiny Committee

Date: 25 April 2023

Portfolio: Communities and Public Protection

The Report of: Councillor Aicha Less, Cabinet Member for
Communities and Public Protection

Report Author and Contact Details: Amy Just
ajust@westminster.gov.uk

1. Key decisions made in the preceding period since the last Policy & Scrutiny report dated 12 December 2022:

No decisions have been made during this period.

2. The following report includes my priorities and delivery progress to date:

2.1 Public Protection

Staffing update

- Mark Wiltshire joined the Council on 17 April as Director of Public Protection and Licensing. Mark has a long history of working in PPL roles and spent 16 years in Ealing before recent work in Birmingham, supporting them on their improvement journey.
- The PP&L reorganisation began on 15 March, with a staff consultation closing on 29 April. The vision for the service is to ensure that every resident, business, and visitor of Westminster is able to thrive in a clean, safe, and quiet city, through a clear area-based approach. The reorganisation will deliver the budgetary savings required, respond to new priorities and commitments, while delivering culture change, embedding the Westminster Way values and behaviours.

Anti-Social Behaviour (ASB)

With the launch of the Five Year Anti-Social Behaviour Strategy, work is underway to develop the multi-agency strategy group who will lead on developing the annual action plans that will deliver against our strategy objectives.

Basic Command Unit (BCU) update

- Chief Superintendent Louise Puddefoot has replaced replacing Owain Richards as Westminster's Borough Commander. CS Puddefoot has worked in Westminster previously and understands Westminster's crime challenges.
- Superintendent Beth Pirie has also started as Westminster dedicated Neighbourhood and Partnership Superintendent. The provision of an additional Superintendent to Westminster has resulted from the new MPS Commissioner's drive to improve Neighbourhood Policing.

Pedicabs

City Inspector officers attended City of London Magistrates Court on 15 March 2023 for eight prosecutions under the Control of Pollution Act 1974 in relation to pedicabs, with eight cases resulting in a total of £4,792 in fines, costs, and victim surcharges.

New leaflets have been distributed by City Inspectors and partners in relevant areas informing the riders of the number of prosecutions and fines given out in 2022. There has been positive feedback from the community on the campaign material and the information on volumes and outcomes of prosecutions.

Busking and Street Entertainment

The review of the Street Entertainment Licensing policy following its first year of operation is ongoing, with stakeholders regularly engaged including street performers, businesses, and resident organisations. The analysis of data collected via the review and a targeted engagement questionnaire is underway with additional sessions planned for key stakeholders in April. The final report will be presented to the Cabinet Member for consideration at the end of April.

Night stars / safety

The Night Stars, a team of volunteers who work with the West End's evening and night-time economy businesses to promote women's safety and reduce violence against women and girls, have helped over four hundred people over the past year. This represents an increase compared with the four years the Soho Angels were active, where volunteers assisted in approximately 1,400 cases, on average 350 each year.

The Night Stars service is one pillar of the council's Women's Night Safety Programme and is an integral role in the key aspects of the other projects, particularly the rollout of the new Safe Havens across the West End.

The new operating model introduced in October 2022 means that volunteers can now:

- Attend hotspot areas much earlier and work on preventing visitors from crime victimisation or later needing medical intervention by supporting people on-street quickly and effectively.
- Work with transport providers (TFL, National Rail, Uber, Bolt) to provide safer travel methods for volunteers.
- Work with other pillars of Westminster City Council's Night Safety initiative by directing individuals to 'safe havens' as opposed to a hub and implementing behavioural change campaigns.

The Night Stars service is due to take a larger focus on prevention, by:

- Introducing an earlier shift from 7pm with a gazebo in place.
- Introducing anti-spiking kits to Night Stars packs.
- Focusing on providing emotional and mental health support to prevent further issues for individuals and night-time economy businesses.

In March 2022, the service expanded to cover various locations in the West End. The aim is to increase volunteer numbers by 25%, as well as ensuring current Night Stars are supported to continue, given the intensive nature of volunteering.

Short Term Lets

In the recent period, STL officers have conducted 40 visits and have served three planning contravention notices, where a breach of the 90-night limit has been evidenced.

The government has announced that homeowners who want to list their properties on Airbnb or other letting sites will have to enter their addresses on a register allowing local authorities to have a database of short-term lets, meaning the Council will know who to take enforcement action against. It delivers on Westminster's long-standing lobbying ask to tackle problematic rentals where fly tipping, noise, ASB, and unlicensed music events occur. Further details have yet to be published, and officers will work with HMG.

Communities

Community Investment Strategy

The VCS strategy is going through its final external consultation, with publishing and circulation expected to take place towards the end of April or the beginning of May.

Westminster Connects

- New introduction sessions piloted for Westminster Adult Education Services ESOL learners as a pathway into volunteering.
- The London Chinatown Chinese Association (LCCA) hosted an event in partnership with Westminster Connects to thank volunteers who delivered New Year's Day and Festival of Spring events.
- Volunteering opportunities for staff expanded, including Language Café (with WAES), homework clubs (with Libraries), Digital Friends (with Digital Inclusion), mentors (with the charity Unfold) and reading volunteers (with charity Doorstep Library).
- Westminster Connects will now look to partner with the Met Police and event organisers seeking volunteers for large ceremonial events in Westminster.

VCS contracts

- The Westminster Advice Service partnership has been extended for a further two years advice services see significant increases in demand due to the cost-of-living crisis.

VCS networks

- The Westminster City Council Community Alliance and Food and Energy Network have fed into the review of data on the impact of the cost-of-living, and where council resources are best invested.
- Translations of the 'Westminster Worrying About Money' leaflet in five additional languages (Dari, Farsi, Sudanese Arabic, Tigrinya, and French, also available in Arabic and Bengali). In addition, a Money Counts training session linked to the 'Westminster Worrying About Money' leaflet is being developed for VCS organisations and council departments.
- Cost-of-living Food Support Grants have been provided to food banks and pantries.
- The council was awarded the 'Most Improved Award; by *Sustain: The Alliance for Better Food and Farming* at their report launch on 28 March, for work delivered by the Food Network over the last year, including working collaboratively across all the food banks, food pantries and advice, energy, and debt services.

Engagement and Consultation

- A forward plan is in place to allow teams to provide us with details on their consultations.
- The new website is due to go live in mid-April featuring a number of current consultations with a view to adding a section on those that are upcoming.

- Teams are engaging regularly with the Quality Improvement Board with an officer level operational meeting ahead of the Board to provide additional support.
- The first Engagement Practitioner network will run on 29 March, and is an officer led group of consultation and engagement leads from across the organisation, who are striving to improve oversight and delivery of consultation and engagement activities.
- The consultation on the Charter for Community Participation was relaunched at the end of February to drive an increase in responses.

Community development

- 108 applications have been received for the Community Priorities Programme from across the borough. 24 resident panel members have been recruited and are representative of Westminster residents (care leavers, young people, refugees, etc).
- The official launch of the Register of Active Residents took place as part of the Fairer Westminster Delivery plan launch at the Grand Junction event on 21 March. 35 residents have already signed up to the register.

North Paddington & Maida Hill)

- The April Partnership session of the North Paddington Partnership Board will focus on community engagement, which is integral to the approach and delivery of the North Paddington programme.
- Works on the Maida Hill project are scheduled to commence in the autumn of this year, subject to community support in the final consultation, which is underway. In the interim, the Communities team will continue with delivery and management needs, with particular focus on community feedback and concerns.
- The Maida Hill Community Steering group was assembled in March, with the first session focused on listening to community views on the local area. The next session is scheduled to take place at the start of April, with the theme focused on the Maida Hill Project.



City of Westminster

Communities, City Management and Air Quality Policy and Scrutiny Committee

Date: 25 April 2023

Portfolio: City Management & Air Quality

The Report of: Councillor Paul Dimoldenberg

Report Author and Contact Details: Daniella Bonfanti
dbonfanti@westminster.gov.uk

1. Key decisions made in the preceding period since my last Policy & Scrutiny report dated 6 March 2023:

- 08/03/2023 - Procurement of Contracts for Round Trip Flexible and Geofence Car Sharing Services
- 22/03/2023 - New Kerbside Permissions' Charging Model
- 24/03/2023 - Electric Street Cleansing Vehicles – City Wide
- 24/03/2023 - Continental Landscape Contract Extension April 2023

1. The following report includes my priorities and delivery progress to date:

2.1 City Management

2.2 Food Waste Recycling Update

By spring 2023, all remaining wards in our pilot will have food waste recycling services rolled out to all eligible households. The final wards to receive this service will be West End, St James's and Marylebone. To date approximately 42,000 households now have access to either a kerbside, a communal or an on-street neighborhood food waste recycling service. Figures are outlined below.

Number of properties with access to a kerbside service	34,678
Number of properties with access to a communal service	15,920
Number of properties with access to the neighborhood on-street bin service	9,137
Total	<u>59,735</u>

2.3 Reduction and Recycling Plan (RRP) April 2023- March 2025

In aligning ourselves with Mayor of London's overall waste strategy targets, in late autumn 2022 we submitted our draft RRP to the GLA for further feedback. I am happy to report that they welcomed several points in our proposal which included aspirations on increasing our household and local authority collected waste recycling rates, our initial roll out of the food waste service, our proposed contamination action plan, and communications materials.

Given the feedback from the GLA and Members officers have now updated our proposals to strengthen links to our Fairer Environment aims, our updated Air Quality Action Plan, and Responsible Procurement & Commissioning Strategy and formally submitted our proposals to the GLA.

2.4 Waste Action Squad (WAS) Update

Since the WAS programme commenced in October 2022, the Team have now completed the following wards as a part of its pilot programme, Hyde Park, West End, Pimlico North, Marylebone, Harrow Road, Church Street, Queens Park, Maida Vale and Lancaster Gate. This equates to over 1700 engagements with people on our streets about waste and street cleanliness, understanding their concerns and educating residents on how to dispose of their waste appropriately.

The Team has taken on feedback from this engagement (including areas of improvement) and are already enhancing the way the service is delivered centred on responding to local issues. This includes deep cleaning problematic pavements, in parallel with an education campaign to businesses around how to keep pavement stain free and a photographic audit in place to support any subsequent enforcement. A full report on the WAS will be discussed at the April session for this Committee.

2.5 Public Conveniences Update

Following the tragic fatal accident involving a maintenance worker at the Cambridge Circus 'pop-up' urinal, the Council has temporarily closed all street urinal and Automatic Public Toilet facilities whilst health and safety compliance checks are conducted by external experts. These compliance checks will then inform officer recommendations on whether to repair, replace or remove facilities.

2.6 Cleansing Update

There has been a notable recent increase in graffiti incidents being reported to the Council, because of this the resources deployed to tackle graffiti are currently being reviewed. Work is also continuing on changing the cleansing vehicle fleet from diesel to electric. To date, 50% of all street cleansing vehicles are now electric powered and plans have been approved to replace a further 25% of vehicles in 23/24. There are currently no electric powered options for the final 25% of cleansing vehicles and officers are working closely with manufacturers to develop this new market.

2.7 Electric Vehicle (EV) Charging Update

As set out by the ambitions of the EV Strategy 2019, I am happy to report that as of April 2023 we will have a total of approximately 2,253 charge points throughout the City. We have more than doubled the on-street charging provision over the course of the past year, with the majority of this uptick to the installation of shared power supply charge points (commonly referred to as lamp column charge points or LCCP) for residents, with over 2,000 units being supplied by *Siemens* and *Ubitricity*.

This year officers will be reviewing our outcomes to date and will be focusing on our rapid charger provision as well as upgrading our current stock. We are committed to engaging

further with stakeholders and businesses to extend our network particularly with the rollout of our EV Waste Fleet.

Date	5.5kW LCCP (Lamp Column Charge Points)	7-22kW Fast charger	50kW rapid charger	Total charge points
31 Mar 2022	920	170	22	1,112
9 Mar 2023	2,005	200	28	2,253

2.8 Queensway Strategy Group Update

The Queensway Strategy Group met last on 1 March 2023, to review progress from their last session. Notable topics included tackling substance misuse related ASB in a collaborative effort between external partners, MET colleagues and the Public, Protection & Licensing Service. Reflecting upon the work the Waste Action Squad conducted in late February 2023, and discussion on Parking Marshalls wearing body cameras following an assault on a Parking Marshall in January 2023.

2.9 Active Travel Update

At Full Council on 8 March 2023 the Council approved the 2023/24 budget. In total the budget allocates £35m towards active travel throughout the City in alignment with our Fairer Westminster aims to improve air quality and become a net zero council by 2030 and a net zero city by 2040. The funds will allow for measures such as improvements to streets and footways to increase accessibility and remove dangerous obstructions; increase in cycling provision such as cycle lanes, cycle stand spaces and cycle hangars; and implementing more School Streets schemes.

With this budget the Council is committed to drop 100 kerbs to make our streets more accessible for all and especially for those with wheelchairs, mobility scooters and buggies, with a £2m annual program of pavement renewals to maintain the high quality of Westminster's footways. Delivering over 450 new residential cycle storage hangar spaces from April 2023 to March 2024. Creating 15km of new or upgraded cycle lanes, which will result in almost all residents living within 400m of a high-quality cycle route by the end of 2025 and establishing two-way cycling on 20 more one-way streets by the end of 2025.

2.10 Cargo-Bike Launch

As a part of our commitment to active travel on 29 March we launched a new sustainable transport scheme with micro-mobility provider *Beryl*. A number of new e-cargo bikes will be available to hire in Westminster as part of a new pilot designed to help residents and businesses travel across the city in a greener way.

Fitted with an electric-assist motor for extra power, the bikes are ideal for transporting small to medium loads, such as work tools, shopping or sports equipment. They can be used on cycle lanes, making them a sustainable alternative to vans and cars, helping reduce carbon emissions and traffic congestion while improving air quality.

2.11 Tree Pits in Westminster

As aligned with our Fairer Westminster vision of community participation, improving the appearance of streets, enhancing biodiversity, and promotion of well-being, officers have been working on guidance for residents regarding community gardening in tree pits. We define this as introducing flowers, grasses, or shrubs into existing tree pits on public highway by individual residents or groups of residents. Guidance and examples of tree pits will be online on our website in due course.

2.12 Public Realm - Covent Garden NTM Scheme

Following a joint consultation with the London Borough of Camden, 66% of people have given their support in making the Covent Garden Traffic Management Scheme permanent. Our main aim of the scheme was to improve safety for pedestrians and cyclists, restricting vehicles to encourage walking, and to make the area feel safe. For local businesses this will also create a more pleasant experience for shops, restaurants, and outdoor dining. The changes made permanent by the scheme will also be better for the environment and air quality, by reducing pollution and traffic congestion.

2.13 Westminster Bus Network Changes

Following TfL's public consultation on cuts to the central and inner London bus network, TfL has confirmed that several Westminster routes below will be changed. We continue to work with TfL on communicating these changes with those who live, work and do business in the City and we encourage those affected to check the TfL website for changes. The changes will be introduced on 29 April 2023. Routes with major changes include:

- **Route 507 (Victoria Station to Waterloo Station):** Route 507 will be withdrawn.
- **Route 332 (Paddington to Brent Park Tesco):** Route 332 will be withdrawn and be replaced by revised route 16.
- **Route 59 (Euston Station to Streatham Hill):** Route 59 will be rerouted at Holborn station to St Bartholomew's Hospital and no longer run to Euston station.
- **Route 3 (Whitehall to Crystal Palace Bus Station):** Route 3 which will be rerouted at Lambeth Bridge to Victoria following much of the current route 507 between these two points.
- **Route 26 (Waterloo Station to Hackney Wick):** Route 26 will be rerouted at Aldwych to Victoria station instead of serving Waterloo.
- **Route 23 (Hammersmith Bus Station to Westbourne Park Bus Garage):** Route 23 will be rerouted from Hyde Park Corner to Aldwych, replacing route 6 between these points.

3. Air Quality in Westminster

3.1 Air Quality Action Plan

Internal work is progressing on the council's emerging Air Quality Action Plan, to replace the existing 2019-24 AQAP. A public consultation on the new Action Plan is expected to take place in the summer of this year.

3.2 AQ Monitoring Locations

Funding has been secured for the rationalisation and redeployment of automatic AQ monitors in the Oxford Street area. This will allow us to maintain monitoring in Oxford Street, while also extending the capabilities of some of our other sites by increasing the number of pollutants

being measured at those locations (e.g. Covent Garden) and also allow us to install a new site in Queen's Park.

3.3 External Funding award: Clean Air Walking Routes

The council has been awarded £70,000 from Defra's Air Quality Grant programme to deliver the development of a Clean Air Walking route tool to support users in reducing their exposure to air pollution in central London. This project is made possible by the ongoing development of the Council's Air Quality Data Platform, which will be updated on in the next version of this report.

3.4 External Funding award: Smarter Greener Logistics

Cross River Partnership (with Westminster as its lead Authority) has been awarded £1m from Defra's Air Quality Grant programme to deliver network of Mini-Freight Hubs in central London that are serviced by river freight and Zero Emission Last Mile Deliveries. Westminster is one of 14 boroughs partnered on the project.

3.5 External funding award: Smoke Control Areas

The Council has been awarded £11,000 by Defra to support our ongoing work as a Smoke Control Area. Officers are scoping the best use of this new funding, which may support the implementation of new powers for local authorities to bring river vessels and canal boats under existing Smoke Control Area requirements.

3.6 Anti-Idling in Westminster

In an absence of national legislation on idling and delayed publication of the Transport Bill, officers continue to work with stakeholders across the City to promote anti-idling in alignment with our fairer Westminster aims. We are currently working with the *Mums for Lungs* group and with their help we will introduce 'Switch off engine' posters outside schools within the borough.

3.7 Planning policy update and Air Quality

The GLA has finalised and published its new Air Quality Neutral and Air Quality Positive guidance, which is aimed at ensuring that new development does not exceed certain emissions thresholds for building emissions or associated transport emissions. Westminster played an active role in the consultation process of these new policies, and we welcome them as being stronger than the previous iterations. The policies are already referenced to in the City Plan and Environmental Supplementary Planning Guidance.

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Communities, City Management & Air Quality Policy and Scrutiny Committee

Date:	28 March 2023
Classification:	General Release
Title:	Waste Action Squad
Report of:	Sam Eaton Senior Practitioner Claudia Hemsley Head of Service PPL
Cabinet Member Portfolio	Cllr Dimoldenberg Cabinet Member for City Management and Air Quality
Wards Involved:	All
Policy Context:	N/A
Report Author and Contact Details:	Sam Eaton and Claudia Hemsley seaton@westminster.gov.uk chemsley@westminster.gov.uk

1. Executive Summary

Achieving the ambition of clean and pleasant streets across the city will require us to enhance our efforts to tackle the constant challenge of dumped rubbish and littering. In response, we are looking holistically at all the opportunities we have across our services to find ways of tackling this together in a more systematic way. This considers waste reduction and recycling, correct disposal and effective collection, and enforcement and cleansing activity.

As part of this approach, we are proposing to roll out a targeted engagement approach to identifying and finding effective solutions to addressing dumping 'hotspots' across Westminster. This will bring together a range of officers, including from our Waste and Cleansing Service and City Inspectors, and be underpinned by stronger resident engagement and communications, to support partnership working on waste at a local level.

The Waste Action Squad programme commenced in October, undertaking nine weeks of action in wards across Westminster. The wards completed so far are as follows: Hyde Park, West End, Pimlico North, Marylebone, Harrow Road, Church Street, Queens Park, Maida Vale and Lancaster Gate.

2. Key Matters for the Committee's Consideration

- To review the Waste Action Squad Pilot, approach and results outlined in this briefing.
- To invite suggestions on how this might be enhanced or improved in the future roll out.
- To assess the impact of this programme to our clean streets agenda and approve the extension of this way of working across the city.

3. Background

Street cleanliness and tackling fly tipping in residential areas is a priority and we are committed to cracking down on fly tipping and ensure clean streets. The council is charged with engaging and collaborating with local communities to work together to deliver on these objectives.

The drivers of fly tipping and poor waste disposal are hyper-local and changing behaviour involves a detailed conversation with residents and businesses to support them to dispose of their waste in the right way. From a council perspective delivering clean streets involves a range of services, including City Inspectors, waste removal and street cleaning teams working alongside area-dependant teams such as our short term lets service, housing teams or anti-social behaviour professionals.

Reflecting the need to tackle this issue holistically, the need for enhanced community engagement and drawing on previous successful trials, a ward-focused education and enforcement programme, Waste Action Squad brings together key WCC services to focus on engaging with residents and the community for a dedicated week in individual wards, working with residents to find long term solutions to entrenched dumping issues.

4. Aims and Objective

Traditional approaches to dealing with dumped waste via reporting, enforcement and cleaning often has short-term results. Therefore, we believe a more holistic project-based approach should be adopted in addition to our standard practice, for us to better understand the drivers in specific locations, deliver bespoke action in response and to achieve long term sustained outcomes for our residents. There are also possible additional benefits from this

approach, for example, in terms of providing residents advice on waste collections and recycling via our engagement.

The Waste Action Squad has been trailed as a multi-disciplinary approach to tackle waste and fly tipping in a holistic way. The trail focused on engaging with residents in key waste hotspots, educating residents on how to dispose of their waste appropriately and to get their views on how we could keep the streets cleaner. The programme brought together City Inspectors, Waste and Recycling Teams and our waste partner Veolia, alongside ward councillors, business improvement district representatives and other council teams, to speak to residents on street in waste hotspot areas. The aim was to seek a reduction in levels of dumping of waste and littering through education, and solutions developed in partnership with the community.

5. 100 Dumping Hotspots and Enforcement

The City Inspector service has been working closely with ward members and our cabinet member to gather a list of problematic dumping sites and streets where cleanliness is a problem. This has been the focus of a sustained enforcement operation by the service, and the outcome of this is detailed below.

- Overall waste enforcement actions have seen an increase of 174% between 2019/19 – 2022/23 (as of 21/3) and a 64% increase when compared with the last financial year.
- We have undertaken 2230 enforcement actions against residential waste. This data includes fixed penalty notices (FPNs) and warnings. This includes a 40% increase in FPNs issued against residential waste.
- Waste investigations which generally relate to City Inspectors reporting dumped waste for collection has increased substantially over the last 5 years with a 165% increase when compared with last year. Waste investigations almost always relate to waste being reported for collection where no evidence is found in the waste to take enforcement action. The lack of evidence almost always means we cannot undertake enforcement action however officers have been prioritising this work alongside enforcement to ensure waste is cleared as quickly as possible by Veolia.
- This equates to approximately 43 instances of dumped waste a day being reported for collection, on top of any enforcement.

6. Waste Action Squad Pilot

The Waste Action Squad programme commenced in October 2022, undertaking nine weeks of action in wards across Westminster. The wards completed so far are as follows, Hyde Park, West End, Pimlico North, Marylebone, Harrow Road, Church Street, Queens Park, Maida Vale and Lancaster Gate. Each action week included an engagement, education and enforcement programme based on the concerns identified in the ward, in three key areas.

The map shows the engagement locations by the waste action squad.



- On street engagement, where officers spoke to residents about their views on street cleanliness and how we could work together to reduce littering and fly tipping.
- Educating residents and businesses on how to dispose of their waste appropriately to ensure clean streets.
- Visible enforcement and cleansing activities on areas that have been highlighted by residents.

7. Waste Action Squad Pilot Outcomes

The Waste Action Squad team have spoken to 1,700 people about waste and street cleanliness, understanding their concerns and educating residents on how to dispose of their waste appropriately, across nine wards. We have deep cleaned 90 dumping hotspots across the nine wards and spent just under 300 hours engaging with residents and enforcing against waste offences.

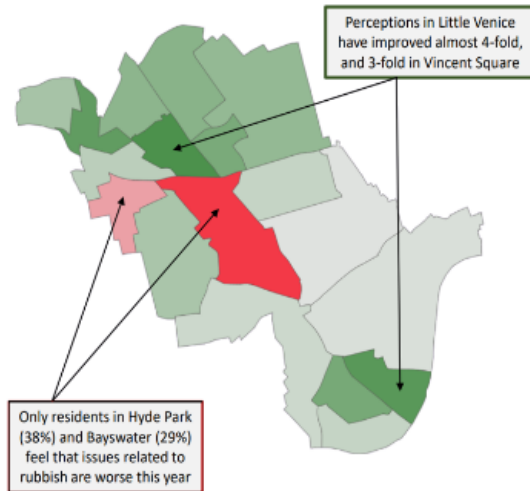


Engagement Figures by Ward



On average 56% of residents, businesses and visitors feel that waste is a problem in their areas, however this varies significantly between wards. For example, 71% of Pimlico North residents felt waste wasn't a problem, compared to much lower percentage in areas such as Queens Park (35%), Harrow Road (26%) and the West End (19%). This mirrors differences seen in relation to waste and litter in both enforcement activity and the city survey.

Year on year change in feeling that rubbish and litter are a problem (2022 vs 2021)



Hotspot Map of Waste Enforcement Activity FY 2022/23



8. On Street Feedback

The on-street discussions have provided detailed and extensive feedback on the cleanliness of our streets, and how together we could keep them cleaner.

The Council received positive feedback for the following:

- Offering a great and speedy service.
- Seen to try to keep the streets clean.
- Businesses are happy with Westminster Collections.

- Very happy with the new food recycling bins.
- Recognition for the frequency of collections.
- Praise for the street sweeping service, and their dedication to keeping streets clean.

We have received some areas for improvement:

- Lack of understanding about how to dispose of waste appropriately.
- More calls for emptying the bins, particularly at weekends.
- Lack of information on how to dispose of larger items.
- Dog fouling continues to be an issue in some areas.
- Impact of short term lets on the street cleanliness.
- Feeling that individuals dump waste on street, with a low risk of consequences.

9. Communications



Our communications service created a bespoke programme of activity to support the work of the Waste Action Squad, raising awareness of the programme and how communities can get involved with keeping streets clean. We have created a clear brand and logo which is enabling the programme

to deliver a on street and online presence.

The aim of the campaign was to drive traffic to the webpage so users could learn more about the Waste Action Squad. The tiles below show excerpts of the Waste Action Squad campaign to support the on-street programme. For a low cost the campaign delivered over 25,000 impressions, and our videos were viewed over 5,500 times.

@CityWestminster
Thu 10/20/2022 8:37 pm BST

Illegally-dumped waste harms our environment, landscape and the cleanliness of our streets 🗑️
Meet the #WasteActionSquad who have been at...

Post Clicks (All) 100

Westminster City Council
Thu 11/17/2022 3:18 pm GMT

Fly-tipping and illegally dumped waste is a huge issue that hurts our businesses and neighbourhoods.
The Waste Action Squad is visiting areas in...

Post Clicks (All) 225

Westminster City Council
Wed 11/23/2022 2:13 pm GMT

Marylebone residents – the Waste Action Squad is in your area working with residents and visitors to address the dumping of rubbish in key hotspots ...

where we're going to take targeted action in consultation and in partnership

Post Clicks (All) 731

10. Ward Action Plans

Following a review of the intelligence we have received from on-street engagement, local action plans have been created in each area. The squad have committed to 42 actions across the nine wards.

The bullet points below give a flavour of the activity that has occurred because of the engagement.

- Moved problematic bins to a more effective places, resulting in less dumping and street urination.
- Deep clean undertaken of problematic pavements, in parallel with an education campaign to businesses around how to keep pavement stain free and a photographic audit in place to support any subsequent enforcement.
- Proactive education campaign around a local market, reviewed all waste arrangements for businesses and market traders in the locality, to ensure appropriate waste removal arrangements are in place and set clear expectations.
- Waste Transfer Notices checked for all hotels in a problematic locality, to ensure they have waste removal processes in place, due to intelligence received about drivers of dumped waste.
- Planters placed in previous dumping hotspot to change dumping behaviours at this location.
- Operations undertaken to educate and enforce around area highlighted as a problem for smoking littering and dog fouling.
- Established a pilot scheme using mobile CCTV cameras in bulky waste dumping hotspots to enforce against individuals committing these offences.
- Every business on Harrow Road has been visited from Maida Hill to Queens Park, reiterating waste collection time and waste procedures. In last two months over 200 businesses engaged with.

11. Review and recommendations

A review has taken place of Waste Action Squad trail programme with the Cabinet Member and the key benefits are highlighted below.

- On street engagement with residents is welcomed by the local community and is providing valuable insight into local street cleanliness issues that we can resolve.
- Stakeholders are widely supportive of the activity and feel that it signals that tackling on street dumping is a priority for the council.
- This programme provides a good tool to highlight the extensive work the council does to keep Westminster's streets clean and improve the visibility of the City Inspectorate and waste teams.

- The communications promoted through local social media has been very successful, with a high engagement rate, despite a limited budget.

Following this review, it has been agreed that it would be beneficial to continue with the programme and develop this model further this year. The Waste Action Squad are preparing the next ward programme, which is outlined below, which will be extended as we progress through the year.

Ward	Management Area
Bayswater	South
Westbourne Park	North
Vincent Square	South
Regents Park	North
Knightsbridge & Belgravia	South
Little Venice	North
Pimlico South	South
St James	South/Central

In addition to the ward programme outlined above, there are three priority areas that will be the focus in the coming financial year.

- Developing our communications strategy to support this activity is crucial. We are investigating how we promote the work of the enforcement teams to deter poor behaviours and continue to educate residents and businesses on how to dispose of their waste appropriately. The high visibility of the Waste Action Squad is valuable, ensuring that residents can see on street activity, following engagement on street.
- Understanding the drivers of behaviours is essential, from on street discussions it is apparent that ensuring clean streets, relies on ensuring that individuals understand how to dispose of their waste in the right way and that we make that process as easy as possible. As a result of the programme, we are investigating options to improve the clarity of our collection timings, improve the way we respond to dumped waste and educate visitors to our city on how to dispose of their waste appropriately.
- Ensuring clean and well managed streets is reliant on excellent coordination between enforcement officers, waste and cleansing service and our waste contractor. The waste action squad programme allows us to easily understand local concerns and resolve them, through a coordinated approach.

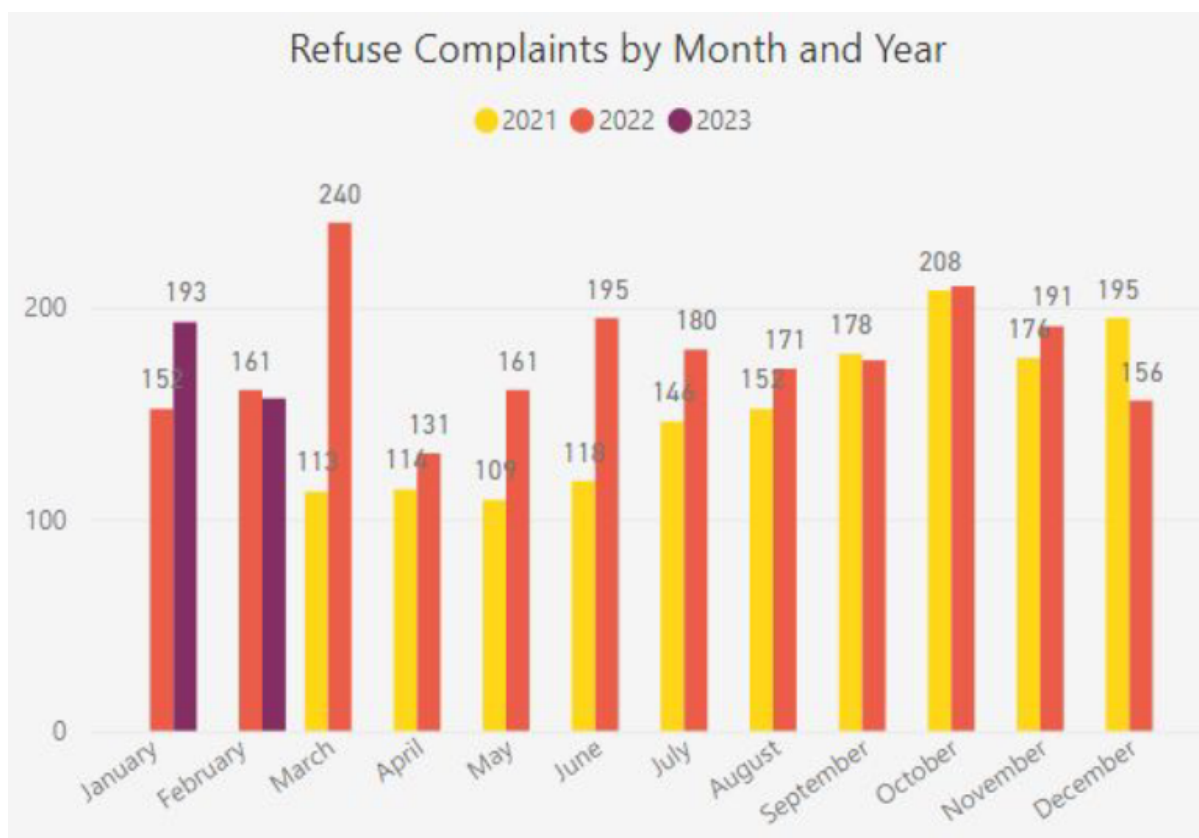
12. Waste and Cleansing Supplementary Detail

1) City Survey Results

The most recent City Survey (conducted September – November 2022) confirms that residents continue to consider waste, recycling and street cleansing services as being amongst the most important services provided by the council and also those with the highest satisfaction ratings. Residents reported a **94%** satisfaction rating for waste collection services – an increase of 8% on the 2021 City Survey result. Satisfaction with street cleansing services also increased by 5% - from 88% in 2021 to **93%** in 2022.

2) Waste Performance

As detailed in the graph below, in February we received 158 complaints, which was roughly the same as last year, and also lower than the monthly total for January. Officers continue to work closely with Veolia to resolve the root cause of these complaints.



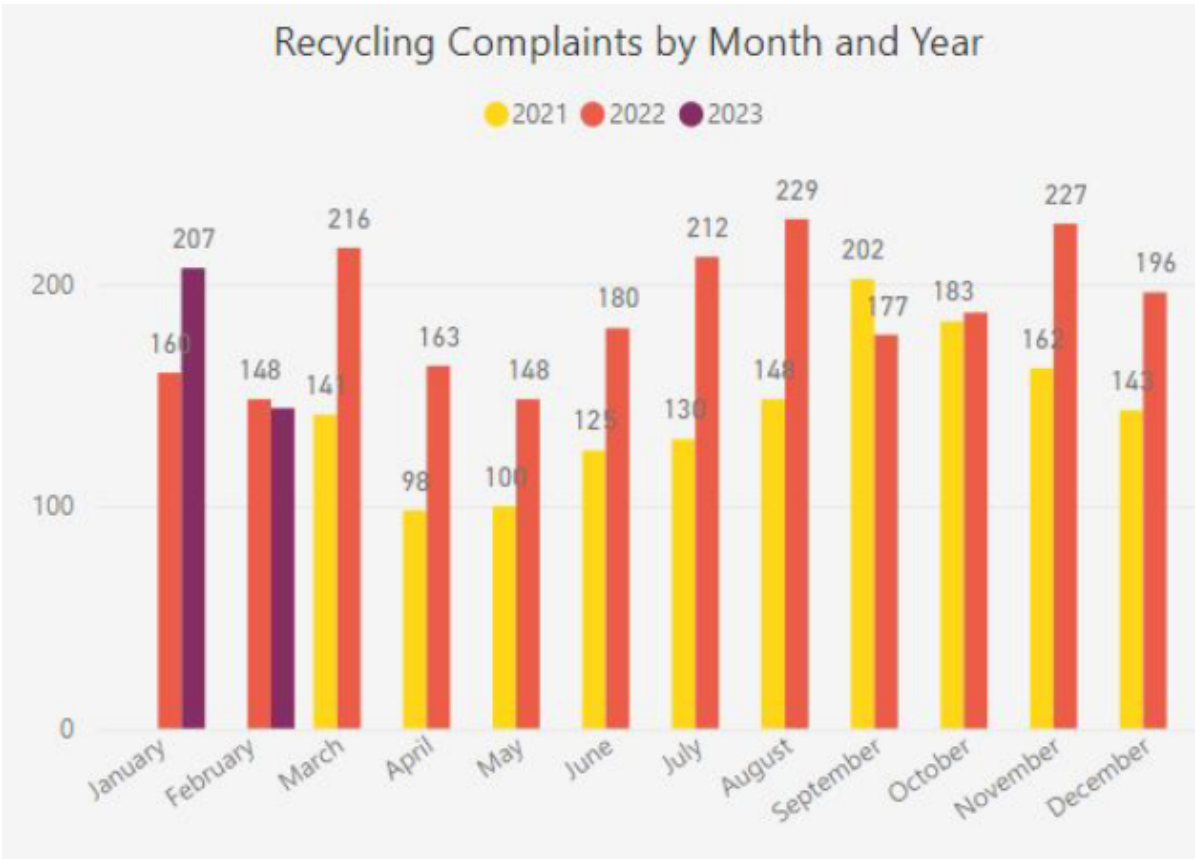
A total of 12,906 tonnes of waste was collected in February, which was a 6% increase compared to last year's 12,210.

3) Food Waste

In the last quarter the permanent food waste recycling service has expanded to the West End, St James’s and Marylebone wards, making the service available to suitable properties across all wards in Westminster. We now offer access to a food waste recycling service to nearly 60,000 suitable households (including over 50 housing estates). In the past 12 months we have collected over 1,000 tonnes of food waste from residential properties to be recycled. We will be working over the next 12 months to ensure as many of our residents as possible can recycle their food waste.

4) Recycling Performance

As detailed in the graph below, in February we received 144 complaints, which was roughly the same as last year, and also lower than the monthly total for January. Officers continue to work closely with Veolia to resolve the root cause of these complaints. Recycling tonnage data from March 2023 had not been audited at the time of producing this report but officers forecast a household recycling rate of 24% for the 2022/23 financial year. This was a 3% rise in the recycling rate compared to 2021/22 which was primarily due to the roll-out of the household food waste collection service.



5) Street Cleansing Performance

The third and final set of street cleanliness results for the year were delivered by Keep Britain Tidy in March.

	Tranche Survey	Litter	Detritus	Graffiti	Fly-posting
2021-22	1	2.70%	2.88%	4.13%	1.59%
	2	5.24%	4.40%	5.56%	2.22%
	3	7.07%	2.34%	5.14%	0.64%
2022-23	1	2.55%	0.50%	8.76%	2.39%
	2	5.56%	2.10%	8.73%	3.17%
	3	1.90%	3.93%	6.98%	1.90%

The observable **Litter** score at 1.90% is a big improvement on the second survey score of 5.56%, conducted in November, and is also better than the first survey score of 2.55%. **Detritus** has steadily deteriorated through the year, and at 3.93% is higher than the previous two surveys, but not particularly surprising given all the rainfall so far in 2023. The score for **Fly-posting** at 1.90% is better than both previous surveys, so too is **Graffiti** at 6.98%. Overall, the results are still very favourable, and standards of absolute street cleanliness remain very high, overall. When compared to results for London, and also nationally, the scores in Westminster for **Litter** and **Detritus** are much better than both the National benchmark and London Benchmark results.

Of the other metrics, the score for Gum Staining at 16.83% has more than doubled since the second survey, while Grease and Grime Staining has also increased significantly from 16.03% in the second survey to 25.71% in the most recent third. With more deep cleansing resources out there now, this trend will hopefully reverse through the year.

Operationally, the last month was distinguished by a growing number of protests to clean up after. Most notable were the Doctors and Teachers strikes, and also the widely publicised Ukrainian Flag protest.

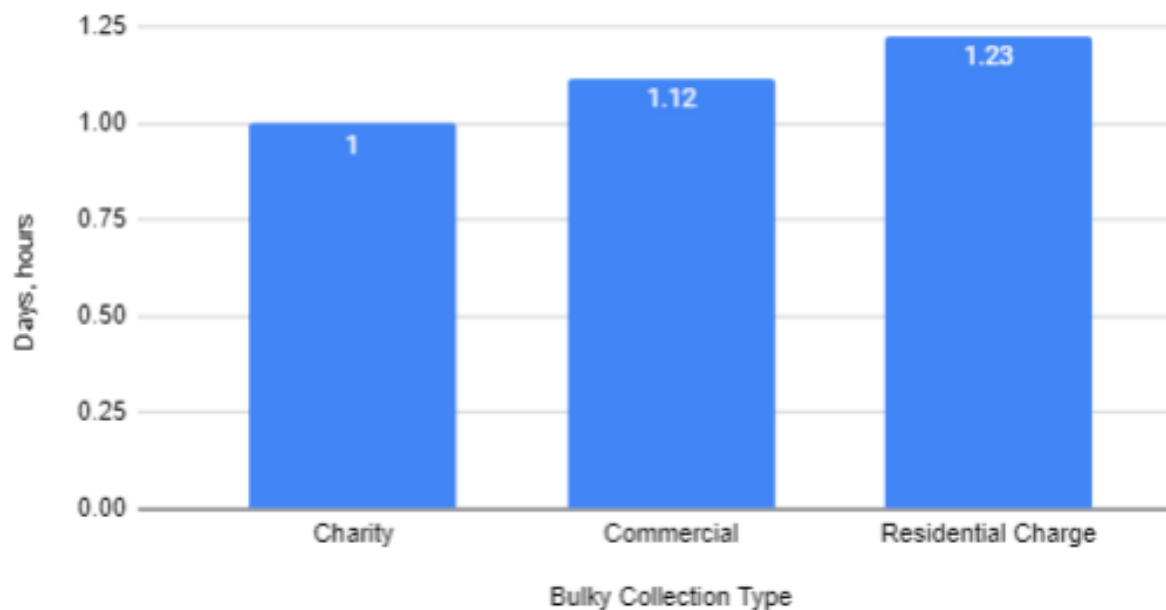




6) Bulky Waste

A total of 812 Bulk Collections requests were received in February. A total of 679 requests were completed, 117 requests were not completed, and 16 requests were still to be actioned by the end of the month.

Average Turn - Around Time without collection day selected - March 2023



If you have any queries about this Report or wish to inspect any of the Background Papers, please contact Report Author
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Communities, City Management & Air Quality Policy and Scrutiny Committee

Date:	25 th April 2023
Classification:	General Release
Title:	2023/2024 Work Programme
Report of:	Head of Governance and Councillor Liaison
Cabinet Member Portfolios:	Communities and Public Protection and City Management and Air Quality
Wards Involved:	All
Policy Context:	All
Report Author and Contact Details:	Francis Dwan fdwan@westminster.gov.uk

1. Executive Summary

1. This meeting completes the cycle of meetings for this Committee for this municipal year. This report asks the Committee to discuss topics for the 2023/2024 work programme. The proposals set out in appendix 2 have been developed in consultation with senior officers as well as members of the Executive (Cabinet) on their plans for the year ahead to ensure scrutiny is focused on those areas where it may have most impact.

2. Meeting Dates for the 2023/2024 Municipal Year

- 2.1 The Committee is advised that the scheduled meeting dates for the 2023/2024 year are:
 - Thursday 15th June 2023;
 - Monday 31st July 2023;
 - Tuesday 19th September 2023;
 - Thursday 07th December 2023;
 - Thursday 29th February 2024; and
 - Wednesday 17th April 2024.

3. Background

- 3.1 Since January, the Policy and Scrutiny team has been supporting the Chair to consider the work programme for the next municipal year. The process for this included; consultation with the Cabinet Members, consultation with Executive Directors and relevant Heads of Service, following up on previous items and commitments from previous meetings, consideration of forward plans in the Cabinet Portfolios and challenges identified across the Directorates.
- 3.2 The aim of this process has been to culminate in a work programme which:
- Focuses on what is important;
 - Focuses on areas where performance might be improved;
 - Focuses on services which are important to residents;
 - Focuses on where scrutiny can make a difference and add value;
 - Proactively feeds into policy development by contributing to pre-tender considerations or strategy development for example; and
 - Uses the insight of backbench Members to act as critical friend to services of the City Council and our partners thereby enabling good governance and excellent services.

4. Draft Work Programme for 2023/24

- 4.1 The Committee is asked to consider the draft work programme for the next municipal year, 2023/2024, set out in Appendix 2. The Committee is requested to discuss the proposed topics listed as well as provide comments and suggestions.
- 4.2 When considering the work programme, and agreeing an overall programme of scrutiny activity, the Committee should have regard to whether the work programme is achievable in terms of both Officer and Member time, taking into account that the Committee is scheduled to meet six times per year. Members are also reminded that it is advisable to hold some capacity in reserve for any urgent issues that might arise.
- 4.3 Each Committee has discretion to establish Task Groups to examine key issues in more detail and also to commission Single Member Studies. The Committee is asked to consider whether they would like to establish a Task Group or commission a Single Member Study. The Committee should be advised that both Members and Officers will only be able to successfully take part in and support a finite number of Task Groups at any one time.

If you have any queries about this report or wish to inspect any of the background papers, please contact Francis Dwan.

fdwan@westminster.gov.uk

Appendix 1: Terms of Reference
Appendix 2: Work Programme
Appendix 3: Action Tracker

COMMUNITIES, CITY MANAGEMENT & AIR QUALITY POLICY AND SCRUTINY COMMITTEE

COMPOSITION

7 Members of the Council (4 Majority Party Members and 3 Opposition Party Members).

TERMS OF REFERENCE

- (a) To carry out the Policy and Scrutiny functions, as set out in Chapter 4 of the Constitution in respect of matters relating to all those duties within the terms of reference of the Cabinet Member for Cabinet Member for Communities and Public Protection and the Cabinet Member for City Management and Air Quality.
- (b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraphs 18.2 and 18.3 as well as section 19 of Chapter 4 of the Constitution.
- (c) Matters within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies.
- (d) Any other matter allocated by the Westminster Scrutiny Commission (WSC).
- (e) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the scrutiny of functions within these terms of reference.
- (f) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.
- (g) To scrutinise any Bi-borough proposals which impact on service areas that fall within the Committee's terms of reference
- (h) To oversee any issues relating to Performance that fall within the Committee's terms of reference.
- (i) To have the power to scrutinise those partner organisations whose services fall within the Committee's terms of reference.
- (j) To consider any Councillor Calls for Action referred by a Ward Member to the Committee.
- (k) To discharge the Council's statutory responsibilities under Section 19 of the Police and Justice Act 2006, thus acting as the Council's crime and disorder committee and fulfilling all the duties that entails.

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**APPENDIX 2 – Communities, City Management and Air Quality Policy and Scrutiny Committee
Work Programme 2023/24**

ROUND 1 15th June 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Parking Review	To review the Council's approach to fees, fines, suspensions and traffic management orders, as well as an analysis of the occupancy survey results.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Street Entertainment Licensing Policy	To review the options being considered as changes to the street entertainment licensing policy. This will serve as an opportunity for the Committee to feed into and make recommendations on what is being considered by the Cabinet Member.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management
Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor

ROUND 2 31st July 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management

		Pedro Wrobel, Executive Director for Innovation and Change
CCTV Policy	To review the Council's approach to surveillance powers and CCTV across the City.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management
Crime and Disorder in the City of Westminster	To receive an overview of crime and disorder in the City as well as examine policing and the response to Baroness Casey's report on behaviour and culture. The Committee will also have the chance to evaluate police resourcing, operating models, use of Stop and Search, Section 60 and other relevant notices.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor

ROUND 3 19th September 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Dockless Bike Policy	Following the community engagement scheduled over the summer, the Committee will review the dockless bike policy based off of this engagement.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Edgware Road and Queensway Strategy group models	To review the Edgware Road and Queensway Strategy groups with a particular focus on outputs and whether the models can be used for other parts of the City. This will also serve as an opportunity to discuss work in the community,	Councillor Paul Dimoldenberg, Cabinet Member for City Management & Air Quality & Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management

	anti-social behaviour and city management aspects.	Pedro Wrobel, Executive Director for Innovation and Change
Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor

ROUND 4 7th December 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Raj Mistry, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Air Quality Action Plan	To review proposals for the updated Air Quality Action Plan, which sets out actions that will be taken to improve air quality in Westminster.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Communities Engagement Strategy	To review, in depth, the work of the Communities team at Westminster, how it operates and how it can improve meaningful engagement with residents who may not have previously engaged with the Council. As part of this, the Committee may wish to feed into the ongoing consultation regarding Community Hubs and their design.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Pedro Wrobel, Executive Director for Innovation and Change
Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor

ROUND 5 29th February 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality

		Frances Martin, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Transport Strategy	To review the Council's transport strategy. The Committee will be able to feed into proposals for the strategy prior to the decision being made.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Community Investment Strategy	To review the Community Investment Strategy, almost one year after its launch, with a view to provide recommendations for its second year.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Pedro Wrobel, Executive Director for Innovation and Change
Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor

ROUND 6 17th April 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management Pedro Wrobel, Executive Director for Innovation and Change
Food Waste Bins	To review the rollout of the food waste bins one year on from when the rollout was completed.	Councillor Paul Dimoldenberg, Cabinet Member for City Management and Air Quality Frances Martin, Executive Director for Environment and City Management
Markets	To review ongoing market reform and take a focused look at Church Street Markets.	Councillor Aicha Less, Cabinet Member for Communities and Public Protection Frances Martin, Executive Director for Environment and City Management

Work programme	To review the work programme in light of events and recent discussions	Francis Dwan, Policy and Scrutiny Advisor
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Unallocated Items - these may either be substituted in for a substantive item elsewhere in the year or may be rolled over for future municipal years.

School Streets	The Committee could consider school streets and their impact on safety. The Committee could review the 11 streets already part of the programme, consider the implication of a further rollout and provide recommendations for this. When the future rollout programme is being developed, Members will be alerted and may wish to look at this in detail.
Flooding in Westminster	To review the Council's preparedness to protect residents from (flash-) flooding. This could also be used to scrutinise the Council's relationship with Thames Water and other stakeholders.
City Inspectors	To consider the role of City Inspectors in the Council, their cost, effectiveness and role in supporting residents.
EV charging bays and impact on parking service	The Committee could scrutinise Parking's efforts to provide EV charging bays and how they decide where and when they are placed.
Waste Contract Review/ Waste Management	The Committee could consider waste management contracts as they come up for renewal (April/May 2024)
Anti-Social Behaviour Strategy	The Committee could consider the outcomes of the consultation for the ASB strategy which has now been implemented.
Utilities	To consider action to improve supply, security and maintenance in the City, included within this could be the Council's work with relevant public bodies such as TfL and Thames Water.
Public Conveniences	The Committee could consider existing stock, modernisation efforts and/or the management of public conveniences in Westminster.
Biodiversity Strategy	To review the Council's Biodiversity Strategy which is set to be updated in the next year. This could also present an opportunity for a Single Member Study or Task Group.

Opportunities for Site Visits

- Local police station – opportunity to gain understanding of vulnerable members of the public and/or the process of dealing with missing people.
- Prison/Rehabilitation Centre - Wormwood Scrubs Prison.
- Markets stalls – engage directly with Market Traders.
- Veolia HQ – in Lewisham.
- A School Street during the morning/afternoon school run.
- Designated parking spaces for E-bikes – if/when this comes in the Committee could visit to better understand usage and problems associated.
- Super sewer – which is in construction and should have an impact of Westminster's resilience to flash flooding.

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Appendix 3 - ACTION TRACKER
Communities, City Management and Air Quality Policy and Scrutiny Committee

ROUND 5 6th March 2023		
Agenda Item	Action	Status/Follow Up
Cabinet Member Update – Communities and Public Protection	On Maida Hill Market/strategic leadership group. Cllr Less to confirm the degree to which Members can be involved, particularly Maida Vale Councillors, and how this can be done?	Provided
	On Community Investment Strategy. Members requested a breakdown of how it will be measured as a success in terms of key performance indicators (KPIs).	Provided
	On the Community Alliance. Members requested a greater in depth explanation of exactly what it is and the purpose it is set to serve.	Provided
	On Busking and Street Entertainment ‘targeted engagement exercise’. Cllr Less to provide an explanation as to why Councillors were not told and to comment on whether there would be a commitment to inform of changes/consultation going forward.	In Progress
Cabinet Member Update – City Management and Air Quality	The Cabinet Member to provide the slides Thames Water presented to him to all Members of the Committee.	Provided
	Bulk waste collection. Members requested statistics on how bulk waste collection was going and more information on how the programme is being advertised to residents.	Provided
	Waste Action Squad. Ward Councillors are to receive intelligence relating to their ward as well as a detailed action plan once ready.	Provided
	School Streets. Members asked for direct Cllr engagement prior to future roll-out or changes to the programme.	Provided

<p>City Management and Air Quality</p>	<p>Dockless Bikes. Members provided feedback on the user experience of some bike providers who are able to 'geo-fence' where the bikes can be stopped. Members suggested that companies not doing this, can easily incorporate this. It was suggested that officers look into this when negotiating going forward.</p>	<p>Provided</p>
<p>Work Programme</p>	<p>Scrutiny Officer to circulate early drafts of the Work Plan for the next municipal year for Member Comment.</p>	<p>Provided</p>

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